



COURSE OVERVIEW
CERTIFIED PUBLIC ACCOUNTANT
(CPA KNOA LEVEL 7)

- The Certified Public Accountant (CPA) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice as professional accountants, auditors, finance & tax managers/consultants or in any other related areas both public and private sectors
- All members of the Institute of Certified Public Accountants (ICPAK) are generally referred to as (CPA), and the designatory letters **CPA(K)** are used before their names

PATH TO BE A CERTIFIED PUBLIC ACCOUNTANT (CPA K)

1. Register with **Kasneb** for Certified Public Accountants (CPA) courses
2. Enroll with Star College of Management Studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels, undertake a practical paper in **Business & Data Analytics**, and attend workshop organized by **KASNEB & ICPAK** on ethics and integrity.
4. Join the Institute of **Certified Public Accountants (ICPAK)** and become a professional member.

COURSE STRUCTURE

- The program is structured into three (3) Progressive levels, namely:

FOUNDATION, INTERMEDIATE AND ADVANCED LEVELS

Foundation Level

Paper No.

| | |
|------|--------------------------------------|
| CA11 | Financial Accounting |
| CA12 | Communication Skills |
| CA13 | Introduction to Law and Governance |
| CA14 | Economics |
| CA15 | Quantitative Analysis |
| CA16 | Information Communication Technology |

Intermediate Level

Paper No.

| | |
|------|----------------------------------|
| CA21 | Company Law |
| CA22 | Financial Management |
| CA23 | Financial Reporting and Analysis |
| CA24 | Auditing and Assurance |
| CA25 | Management Accounting |
| CA26 | Public Finance and Taxation |

Advanced Level

Paper No.

Mandatory Papers

| | |
|------|---|
| CA31 | Leadership and Management |
| CA32 | Advanced Financial Reporting and Analysis |
| CA33 | Advanced Financial Management |
| CA34 | Advanced Management Accounting |

Specialization papers (One to be selected, double specialization allowed)

| | |
|--------|--------------------------------------|
| CA35S1 | Advanced Taxation |
| CA35S2 | Advanced Auditing and Assurance |
| CA35S3 | Advanced Public Financial Management |

Practical Paper

| | |
|-------|--------------------------------|
| CA36P | Business Data Analytics |
|-------|--------------------------------|

ELIGIBILITY FOR CPA EXAMINATION

- Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **C+ (C plus)**
- Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December.**

| FEES STRUCTURE | | TUITION FEES | |
|---|--|---------------------|---|
| DAY / EVENING/ ONLINE | | CASH | INSTALLMENTS |
| COURSE | | | 1ST 2ND |
| CPA FOUNDATION LEVEL | | | |
| 3 Papers | | 20,000 | 14,000 7,000 |
| (Any Additional Paper to the 3 Papers above) | | 7,000 | |
| 2 Papers | | 17,000 | 10,500 7,000 |
| 1 Paper | | 10,000 | |
| CPA INTERMEDIATE LEVEL | | | |
| 3 Papers | | 21,000 | 14,500 7,500 |
| (Any Additional Paper to the 3 Papers above) | | 7,500 | |
| 2 Papers | | 18,000 | 11,000 7,500 |
| 1 Paper | | 10,500 | |
| CPA ADVANCED LEVEL | | | |
| 3 Papers | | 22,000 | 15,000 8,000 |
| (Any Additional Paper to the 3 Papers above) | | 8,000 | |
| 2 Papers | | 19,000 | 11,500 8,000 |
| 1 Paper | | 11,000 | |
| Business Data Analytics (CPA) | | 13,000 | |

Note: Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
CERTIFIED INVESTMENT AND FINANCIAL ANALYSTS (CIFA)
(CIFA KNQA LEVEL 7)

- The Certified Investment & Financial Analyst (**CIFA**) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice as investment, securities and financial analysts, portfolio managers, investment bankers, fund managers, consultants on national and global financial markets or in any other related areas both public and private sectors
- All members of the Institute of Certified Investment and Financial Analysts (**ICIFA**) are generally referred to as (FA), and the designatory letters **FA (K)** are used before their names.

PATH TO BE A FINANCIAL ANALYSTS (FA) (K)

1. Register with **Kasneb** for **CIFA** courses
2. Enroll with Star College of Management Studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels and undertake a practical paper in **FINANCIAL MODELLING & DATA ANALYTICS**
4. Join the Institute of Certified Investment and Financial Analyst (**ICIFA**) and become a professional member

COURSE STRUCTURE

- The program is structured into three (3) Progressive levels, namely:

FOUNDATION, INTERMEDIATE AND ADVANCED LEVELS

Foundation Level

Paper No.

| | |
|------|---|
| CF11 | Financial Accounting |
| CF12 | Professional Ethics and Governance |
| CF13 | Regulation of Financial Markets |
| CF14 | Economics |
| CF15 | Quantitative Analysis |
| CF16 | Introduction to Finance and Investments |

Intermediate Level

Paper No.

| | |
|------|-------------------------------|
| CF21 | Portfolio Management |
| CF22 | Financial Statements Analysis |
| CF23 | Equity Investments Analysis |
| CF24 | Corporate Finance |
| CF25 | Public Finance and Taxation |

Advanced Level

Paper No.

| | |
|------|---|
| CF31 | <u>Mandatory Papers</u> Leadership and Management |
| CF32 | Fixed Income Investments Analysis |
| CF33 | Alternative Investments Analysis |
| CF34 | Advanced Portfolio Management |
| CF35 | Derivatives Analysis |

CF36P

Practical Paper

Financial Modelling and Data analytics

ELIGIBILITY FOR CIFA EXAMINATION

- (a) Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **C+ (C plus)**
- (b) Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December.**

| FEES STRUCTURE | | | |
|--|--|---------------------|--------------------------|
| DAY / EVENING/ ONLINE | | TUITION FEES | |
| COURSE | | CASH | INSTALLMENTS |
| | | | 1ST |
| CIFA FOUNDATION LEVEL | | | |
| 3 Papers | | 20,000 | 14,000 7,000 |
| (Any Additional Paper to the 3 Papers above) | | 7,000 | |
| 2 Papers | | 17,000 | 10,500 7,000 |
| 1 Paper | | 10,000 | |
| CIFA INTERMEDIATE LEVEL | | | |
| 3 Papers | | 21,000 | 14,500 7,500 |
| (Any Additional Paper to the 3 Papers above) | | 7,500 | |
| 2 Papers | | 18,000 | 11,000 7,500 |
| 1 Paper | | 10,500 | |
| CIFA ADVANCED LEVEL | | | |
| 3 Papers | | 22,000 | 15,000 8,000 |
| (Any Additional Paper to the 3 Papers above) | | 8,000 | |
| 2 Papers | | 19,000 | 11,500 8,000 |
| 1 Paper | | 11,000 | |
| Financial Modelling & Data Analytics (CIFA) | | 13,000 | |

Note: Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
CERTIFIED SECRETARIES (CS)
(CS KNQA LEVEL 7)

- The Certified Secretaries (CS) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice as corporate secretaries, policy formulators and consultants in governance, governance and compliance auditors and administrators at county and national levels or in any other related areas both public and private sectors
- All members of the Institute of Certified Secretary (ICS K) are generally referred to as (CS) and the designatory letters CS are used before their names.

PATH TO BE A CERTIFIED SECRETARIES (CS K)

1. Register with **Kasneb** for Certified Secretaries (CS) courses
2. Enroll with Star College of Management Studies for training. Why star college is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels, and undertake an **INDUSTRY-BASED- PROJECT**
4. Register with the Registration of **Certified Public Secretary Board (RCPSB)**
5. Join the Institute of Certified Secretary (ICS) (K) and become a professional member

COURSE STRUCTURE

- The program is structured into three (3) Progressive levels, namely:

FOUNDATION, INTERMEDIATE AND ADVANCED LEVELS

Foundation Level

Paper No.

| | |
|------|---|
| CS11 | Management Principles and Practice |
| CS12 | Communication Skills and Records Management |
| CS13 | Introduction to Law and Governance |
| CS14 | Principles of Accounting and Taxation |
| CS15 | Human Resources Management |
| CS16 | Information Communication Technology |

Intermediate Level

Paper No.

| | |
|------|---|
| CS21 | Company Law |
| CS22 | Public Sector Governance, Policy and Administration |
| CS23 | Meetings: Compliance and Administration |
| CS24 | Financial Markets and Specialized Institutions |
| CS25 | Corporate Governance and Ethics |
| CS26 | Research, Consultancy and Advisory |

Advanced Level

Paper No.

Mandatory Papers

| | |
|------|---------------------------------|
| CS31 | Strategic Management |
| CS32 | Finance for Decision Making |
| CS33 | Governance and Compliance Audit |
| CS34 | Boardroom Dynamics |

Practical Paper

| | |
|------|-------------------------|
| CS35 | Research Project |
|------|-------------------------|

ELIGIBILITY FOR CS EXAMINATION

- (a) Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **C+ (C plus)**
- (b) Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December**

| FEES STRUCTURE | | | |
|---|---------------------|-----------------------|-----------------------|
| DAY / EVENING/ ONLINE | TUITION FEES | | |
| COURSE | CASH | INSTALLMENTS | |
| | | 1ST | 2ND |
| CS FOUNDATION LEVEL | | | |
| 3 Papers | 20,000 | 14,000 | 7,000 |
| (Any Additional Paper to the 3 Papers above) | 7,000 | | |
| 2 Papers | 17,000 | 10,500 | 7,000 |
| 1 Paper | 10,000 | | |
| CS INTERMEDIATE LEVEL | | | |
| 3 Papers | 21,000 | 14,500 | 7,500 |
| (Any Additional Paper to the 3 Papers above) | 7,500 | | |
| 2 Papers | 18,000 | 11,000 | 7,500 |
| 1 Paper | 10,500 | | |
| CS ADVANCED LEVEL | | | |
| 3 Papers | 22,000 | 15,000 | 8,000 |
| (Any Additional Paper to the 3 Papers above) | 8,000 | | |
| 2 Papers | 19,000 | 11,500 | 8,000 |
| 1 Paper | 11,000 | | |
| Research Project (CS) | 15,000 | | |

Note: Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
CERTIFIED QUALITY PROFESSIONAL
(CQP) KNOA LEVEL 7)

- The Certified Quality Professional (CQP) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice as professional Quality Consultant, Quality System Analyst, Continuous Improvement Advisor, Suppliers Quality Engineer, Regulatory Compliance Advisor and Quality Assurance Manager or in any other related areas both public and private sectors
- All members of the Institute of Quality Professional (National Quality Institute) are generally referred to (CQP) and the designatory letters **CQP (K)** are used before their names

PATH TO BE A CERTIFIED QUALITY PROFESSIONAL (CQP K)

1. Register with **Kasneb** for Certified Quality Professional (CQP) courses
2. Enroll with Star College of Mgt studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels, undertake **RESEARCH PROJECT/WORKSHOP CASE PRESENTATION**
4. Join the Institute of **Certified Quality Professional (National Quality Institute)** and become a professional member.

COURSE STRUCTURE

- The program is structured into three (3) Progressive levels, namely:

FOUNDATION, INTERMEDIATE AND ADVANCED LEVELS

Foundation Level

Paper No.

| | |
|---------|---|
| CQP 101 | Quality Manager Systems |
| CQP 102 | Communication and Customer Relations |
| CQP 103 | Documentation and Records Management for Quality |
| CQP 104 | Introduction to Standardization |
| CQP 105 | Quality Planning, Risk and Opportunity Management |
| CQP 106 | Quantitative Skills and Data Analytics |

Intermediate Level

Paper No.

| | |
|---------|---|
| CQP 201 | Management Principle, Leadership and Ethics |
| CQP 202 | Quality Control, Assurance and Performance Management |
| CQP 203 | Management System Audits |
| CQP 204 | Innovation & Knowledge Management |
| CQP 205 | Project Management |
| CQP 206 | Research Methodology |

Advanced Level

Paper No.

| | |
|----------|--|
| CQP 301: | Strategy and Governance |
| CQP 302: | Quality Infrastructure and Legal Framework |
| CQP 303: | Enterprise Risk Management |
| CQP 304: | Quality Improvement & Excellence Models |
| CQP 305: | Research Project/Workshop Case Presentation |

ELIGIBILITY FOR CQP EXAMINATION

- a) Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **C+ (C plus)**
- b) Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December.**

| FEES STRUCTURE | | | |
|---|---------------------|-----------------------|-----------------------|
| DAY / EVENING/ ONLINE | TUITION FEES | | |
| COURSE | CASH | INSTALLMENTS | |
| | | 1ST | 2ND |
| CQP FOUNDATION LEVEL | | | |
| 3 Papers | 25,000 | 18,000 | 8,000 |
| (Any Additional Paper to the 3 Papers above) | 9,000 | | |
| 2 Papers | 22,000 | 15,000 | 8,000 |
| 1 Paper | 12,000 | | |
| CQP INTERMEDIATE LEVEL | | | |
| 3 Papers | 26,000 | 18,000 | 9,000 |
| (Any Additional Paper to the 3 Papers above) | 10,000 | | |
| 2 Papers | 23,000 | | |
| 1 Paper | 12,500 | | |
| CQP ADVANCED LEVEL | | | |
| 3 Papers | 30,000 | 20,000 | 11,000 |
| (Any Additional Paper to the 3 Papers above) | 12,000 | | |
| 2 Papers | 26,000 | 19,000 | 10,000 |
| 1 Paper | 14,500 | | |
| Research Project/Workshop Presentation Unit | 15,000 | | |

Note: Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
CERTIFIED FORENSIC FRAUD EXAMINERS (CFFE)
(CFFE KNQA LEVEL 8)

- The Certified Forensic Fraud Examiners(CFFE) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice in the field of financial fraud and corruption investigations, fraud prevention, fraud risk analysts or in any other related areas both public and private sectors

PATH TO BE A CERTIFIED FORENSIC FRAUD ANALYST

1. Register with **Kasneb** for Certified Forensic Fraud Examiners (CFFE) courses
2. Enroll with Star College of Mgt studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass **ALL** the Modules on Computer Based Platform(CBE) including the **INTERGRATED CASE STUDY & WORKSHOPS**

COURSE STRUCTURE

- The program is structured into three (3) Progressive Modules, namely:

FOUNDATION, INTERMEDIATE AND ADVANCED LEVELS

Module 1

Paper No.

| | |
|-------|---|
| CFF11 | Introduction to Forensic Accounting and Audit |
| CFF12 | Fraud and Corruption Schemes |
| CFF13 | Overview of Legal and Justice Systems |

Module 2

Paper No.

| | |
|-------|--|
| CFF21 | Laws Related to Fraud |
| CFF22 | Principles of Law and Evidence and the Trial Process |
| CFF23 | Planning and Conducting Formal Investigations |

Module 3

Paper No.

| | |
|-------|---|
| CFF31 | Fraud Prevention and Detection |
| CFF32 | Fraud Risk Management |
| CFF33 | Integrated Case Study |
| CFF34 | Workshop on Fraud Investigations and Prevention |

ELIGIBILITY FOR CFFE EXAMINATION

- a) CPA, CIFA, CS, CCP, CISSE Finalist
- b) Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December.**

| FEES STRUCTURE | | | |
|---|---------------------|-----------------------|-----------------------|
| DAY / EVENING/ ONLINE | TUITION FEES | | |
| COURSE | CASH | INSTALLMENTS | |
| | | 1ST | 2ND |
| CFFE MODULE 1 | | | |
| 3 Papers | 30,000 | 20,000 | 11,000 |
| 2 Papers | 26,000 | 17,000 | 10,000 |
| 1 Paper | 14,000 | | |
| CFFE MODULE II | | | |
| 3 Papers | 31,000 | 21,000 | 11,000 |
| 2 papers | 27,000 | 18,000 | 10,000 |
| 1 Paper | 15,000 | | |
| CFFE MODULE III | | | |
| 3 Papers | 32,000 | 22,000 | 11,000 |
| 2 Papers | 28,000 | 19,000 | 10,000 |
| 1 Paper | 16,000 | | |
| Workshop on Fraud Investigation & Prevention | 15,000 | | |

Note: Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
ACCOUNTANT TECHNICIAN DIPLOMA
(ATD KNOA LEVEL 6)

- The Accountant Technician Diploma (**ATD**) course is designed to equip individuals with competences and knowledge required by persons who wish to qualify and work or practice .
- as middle level accountants providing technical support in accounting, auditing and taxation or in any other related areas both public and private sectors
- The qualification reflects the employers demand for qualified personnel that would enable them to compete in an environment where technology is constantly evolving, and the expectations of clients are becoming ever more demanding

PATH TO BE ACCOUNTING TECHNICIAN DIPLOMA (ATD)

1. Register with **Kasneb** for Accountant Technician Diploma(**ATD**) courses
2. Enroll with Star College of Mgt studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels on Computer Based Platform (**CBE**)
4. On successful completion the learner shall be awarded diploma qualification in Accounting and eligible to transit to **Professional qualifications**

COURSE STRUCTURE

- The program is structured into three (3) Progressive levels, namely:

ATD LEVEL I, II & III

ATD Level I

| Paper No. | <u>Mandatory</u> |
|------------------|--------------------------------------|
| AD11 | Introduction to Financial Accounting |
| AD12 | Introduction to Law and Ethics |
| AD13 | Entrepreneurship and Communication |
| AD14 | Information Communication Technology |

ATD Level II

| Paper No. | <u>Mandatory</u> |
|------------------|-------------------------------------|
| AD21 | Financial Accounting |
| AD22 | Principles of Management |
| AD23 | Business Mathematics and Statistics |
| AD24 | Principles of Taxation |

ATD Level III

| Paper No. | <u>Mandatory</u> |
|------------------|---------------------------------------|
| AD31 | Principles of Economics |
| AD32 | Fundamentals of Management Accounting |
| AD33 | Fundamentals of Finance |
| AD34 | Principles of Auditing |

ELIGIBILITY FOR ATD EXAMINATION

- Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **C-(C Minus)**
- Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December.**

| FEES STRUCTURE | | TUITION FEES | |
|-------------------------------|--|---------------------|---|
| DAY / EVENING / ONLINE | | CASH | INSTALLMENTS |
| COURSE | | | 1ST 2ND |
| ATD | | 20,000 | 14,000 7,000 |
| Single Paper | | 6,700 | |

Registration fee of Kshs. 1,000/= is payable every calendar year



COURSE OVERVIEW
CERTIFICATE IN ACCOUNTING & MANAGEMENT SKILLS
(CAMS KNQA LEVEL 5)

- The Certificate in Accounting & Management Skills (CAMS) course is designed to equip individuals with competences and knowledge required by persons who wish to work in small and medium size enterprises (SMEs), non-governmental organizations (NGOs) or in any other related areas both public and private sectors
- The qualification reflects the employers demand for qualified Personnel that would enable them to compete in an environment where technology is constantly evolving, and the expectations of clients are becoming ever more demanding

PATH TO BE CAMS

1. Register with **Kasneb** for Certificate in Accounting & Management (CAMS) courses
2. Enroll with Star College of Mgt studies for training. Why Star College is a preferred training institution.
 - i. Accreditation: Accredited with **KASNEB, KISEB, HRMPEB, TVETA, NITA & MOHEST**
 - ii. Exams Centre: Exams Centre for **KASNEB, KISEB, HRMPEB & KNEC**
 - iii. Accessibility: Located in Nairobi within the **CBD**
 - iv. Convenient & Affordable fee: Affordable and flexible fee payment
 - v. Course completion: Students complete their course within the stipulated time
 - vi. Flexible Study Options: Various modes of learning which include:
 - Full – Time
 - Part – Time
 - Early Morning
 - Institutional based
 - Virtual/Online
3. Sit and Pass all the sit-in papers in **ALL** the levels on Computer Based Platform (**CBE**)
4. On successful completion, the learner shall be awarded a certification the acknowledges the achievement of competence, and is eligible to transit to **Accounting Technician Diploma**

COURSE STRUCTURE

- The program is structured into Two (2) Progressive levels, namely:

CAMS LEVEL I & II

CAMS Level I

| Paper No. | <u>Mandatory</u> |
|------------------|---|
| CM11 | Principles of Entrepreneurship and Management |
| CM12 | Introduction to Business Law & Ethics |
| CM13 | Fundamental ICT Skills |
| CM14 | Fundamentals of Business Mathematics |

CAMS Level II

| Paper No. | <u>Mandatory</u> |
|------------------|---|
| CM21 | Foundations of Accounting |
| CM22 | Elements of Taxation |
| CM23 | Principles of Marketing and Communication |

ELIGIBILITY FOR CAMS EXAMINATION

- a) Kenya Certificate of Secondary Education (**KCSE**) at least mean grade **D (D Plain)**
- b) Other qualification approved by the Board

EXAMINATION SCHEDULE

Examinations are administered in the periods: **April, August and December**

| FEES STRUCTURE | | | |
|------------------------------|---------------------|-----------------------|-----------------------|
| DAY / EVENING/ ONLINE | TUITION FEES | | |
| COURSE | CASH | INSTALLMENTS | |
| | | 1ST | 2ND |
| CAMS | 20,000 | 14,000 | 7,000 |
| Single Paper | 6,700 | | |

Registration fee of Kshs. 1,000/= is payable every calendar year

| FEES STRUCTURE | | | |
|--|---------------------|-----------------------|-----------------------|
| DAY / EVENING/ ONLINE | TUITION FEES | | |
| COURSE | CASH | INSTALLMENTS | |
| | | 1ST | 2ND |
| ATD | 20,000 | 14,000 | 7,000 |
| Single Paper | 6,700 | | |
| FOUNDATION LEVEL (CPA/CIFA/CS) | | | |
| 3 Papers | 20,000 | 14,000 | 7,000 |
| (Any Additional Paper to the 3 Papers above) | 7,000 | | |
| 2 Papers | 17,000 | 10,500 | 7,000 |
| 1 Paper | 10,000 | | |
| INTERMEDIATE LEVEL (CPA/CIFA/CS) | | | |
| 3 Papers | 21,000 | 14,500 | 7,500 |
| (Any Additional Paper to the 3 Papers above) | 7,500 | | |
| 2 Papers | 18,000 | 11,000 | 7,500 |
| 1 Paper | 10,500 | | |
| ADVANCED LEVEL (CPA/CIFA/CS) | | | |
| 3 Papers | 22,000 | 15,000 | 8,000 |
| (Any Additional Paper to the 3 Papers above) | 8,000 | | |
| 2 Papers | 19,000 | 11,500 | 8,000 |
| 1 Paper | 11,000 | | |
| Business Data Analytics (CPA) | 13,000 | | |
| Financial Modelling and Data Analytics (CIFA) | 13,000 | | |
| Research Project (CS) | 15,000 | | |

NOTE:

Registration fee of Kshs. 1,000/= is payable every calendar year

Fees is payable to: STAR COLLEGE OF MANAGEMENT STUDIES

1. Co-operatives Bank (University Way Branch)
Account No. 01100061456600
2. ECO Bank (Tower Branch)
Account No. 6598001339
3. M-PESA Pay Bill No. 970710 – (Account No. Student's Name)
4. New students to provide two passport size photos and a copy of National ID card.
5. Instalments are due on 5th of every month
6. Fees once paid is NOT refundable
7. Bankers cheques are acceptable. We do not accept personal/company cheques or cash
8. Lost card will be replaced at a cost of Ksh. 500
9. Installment payments is more by Kshs. 1,000.